Web Archives Pilot Project

Queen's University Archives embarked on a pilot project from June 2016 to June 2017 to test the Archive-It web archiving service, and develop a standard of practice for capturing the University's web presence.

Project Objectives

The purpose of this pilot project is to establish user requirements for a web-archiving service at Queen's, to test a common software tool used for such services at other Universities (Archive-It) and consider the policies, procedures and ongoing costs of an operational service to preserve a number of important Queen's University webpages, thereby ensuring the informational, evidential, and historical value provided by these pages is maintained while at the same time guaranteeing their authenticity. This project seeks:

- To manage, preserve, conserve, and make accessible the information assets of the University; in support of the teaching, research, service and administration of the University

- To fulfill the University's legal mandate under FIPPA to ensure that reasonable measures respecting the records under control of the institution are developed, documented and put into place to preserve the records (FIPPA R.S.O 1990 - 10.1)

- To provide an excellent resource for history projects, text analysis and big data mining projects, experiential learning projects and digital humanities projects, such as Web Archives for Historians, International Internet Preservation Consortium, Web Archives for Historical Research – all of which use at least a portion of Archive-It data for their research

Project Scope

This project will initially capture the websites of the following areas:

- General Queen's University website

- Administration and Governance

- News: Gazette and Journal

The Project will monitor the day to day operational requirements of the software and determine ongoing requirements for implementation Queen's wide.

Project Members

Paul Banfield, University Archivist

Deirdre Bryden, Archivist (University Records)

Carolyn Heald, Director, University Records Management and Chief Privacy Officer

Jeremy Heil, Digital and Private Records Archivist (Chair)

Heather Home, Public Services Archivist

Shan Jin, Records Analyst

Sandra Morden, Head, Discovery and Technology Services

Joe Davis, Project Manager, Library